



**PROTECTIVE
SECURITY**

Business/Branch Manager

Career level



Salary & Benefits

Your starting salary can vary because of factors like employment contract, level of experience, training, or location. Your salary as a Full Time Security Business/Branch Manager may increase over time as you build skills, knowledge and experience.

Weekly Pay: \$1,900 – \$2,400

Annual Pay: \$100,000 – \$120,000

Hours per week: 38



Job Description

As a Security Business / Branch manager, you are primarily responsible for the administration, operation and financial control of a security business. The primary role of a Security Business Manager is to create security strategies, implement security procedures and supervise security officers and guards.

As a Security Business Manager, you will be responsible for overseeing and managing all aspects of our security operations, ensuring the safety and protection of our clients, assets, and personnel.



On the Job

Among the day-to-day job responsibilities include:

- Developing and implementing security policies, procedures, and guidelines to ensure the safety and protection of employees, assets, and premises.
- Managing a team of security personnel, including hiring, training, and performance evaluations.
- Conducting risk assessments and developing strategies to mitigate potential threats and vulnerabilities.
- Collaborating with other departments to ensure seamless integration of security measures and compliance with regulations and standards.
- Monitoring security systems, including CCTV cameras, alarms, and access control systems, to identify and address any breaches or anomalies.
- Coordinating emergency response procedures and lead investigations into security incidents or breaches.
- Staying up-to-date with the latest security technologies, trends and best practices to enhance the effectiveness of security measures.
- Preparing and presenting reports to senior management on security operations, risks and recommended improvements.



Entry Qualifications & Training

Given your role will be a Security Business/Branch Manager, with responsibilities for the performance of the business your employer will need to know that you have the capacity to undertake the role and perform at a high level. Although Security Business Branch Managers may not perform security activities, the work can be operational and client based, and employers may look for a person who holds suitable security licensing. You would be advised to consider the following:

- Previous experience in business management identifying achievements.
- Proficiency in business IT systems.
- Business Training – Certificate IV Risk Management or Front Line Management.*
- Tertiary qualifications in business, commerce or law would be well regarded.

*Funded Certificate training is available in some states/territories.



Career Progression

With time and experience as a Security Business / Branch Manager, you could progress to a general management role in the security industry or other executive roles outside of the security industry. You may have the experience and could consider setting up your own security company.

You may also decide to specialise in senior roles with the security industry including:

- Risk Management
- Workplace Safety
- Human Resource Management
- Non-Executive roles
- Sales Management



Experience & Skills Required

Your past security experience as a Security Business / Branch Manager will help you stand out to an employer. Other useful skills to highlight to your employer when applying include:

- Leadership abilities to effectively manage and motivate a team of security personnel.
- Excellent communication and interpersonal skills to interact with clients, employees and external stakeholders.
- Problem-solving aptitude to address security issues and make informed decisions in high-pressure situations.
- Analytical mindset to evaluate security risks, identify vulnerabilities and implement appropriate countermeasures.
- Proficiency in security incident management, including incident response and investigation techniques.
- Strong organisational and time management skills to prioritise tasks and manage multiple projects simultaneously.
- Business acumen to understand financial aspects, budgeting and resource allocation within the security operation.

Getting Started

Security Business / Branch Manager jobs are advertised under different job titles and can be found on online jobs or directly by employers. When looking on job boards, look for the following types of jobs:

**Business Manager,
Security Manager,
Security Operations Manager**

Useful Organisations and Links

- **ASIAL**
asial.com.au
- **Security Licensing Information**
asial.com.au/security_licensing_information
- **Security Training Requirements**
training.gov.au/Training/Details/PPP
- **ASIAL Contact Information**
1300 127 425
contactus@asial.com.au



Contact ASIAL

Security Industry House,
41 Hume Street, Crows Nest NSW 2065
1300 127 425
contactus@asial.com.au
www.asial.com.au

Supporting members, promoting standards and safeguarding public interests.



Find out more: www.asial.com.au/careers